

# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

**“Welcoming all, celebrating life, sharing the journey”**

**Our Mission Priorities:**

- To nurture growth in discipleship
- To maintain a particular focus on working with families and young people
- To ensure that our heritage church provides opportunities for visitors to pray and to learn about Jesus Christ

**Vicar:** Revd Susan Allman

**Churchwardens:** Barbara le Sueur and Sheila Hignell

**Local Leadership Team:** Revd Susan Allman, Iain Windebank, Roger Bryant, Anna Sketchley, Peter Gordon, Barbara le Sueur, Revd. Janet Trevithick

**Hon. Curate:** Revd Janet Trevithick

**Reader:** Roger Bryant

**1350 Squadron Air Training Corp Chaplain:** Roger Bryant

**Parish Administrator (Honorary):** Liz Miller

**Administrative Assistant (Honorary):** Vicki Taylor

**Book Keeper:** Wendy Donnelly

**Organist/Choir Master:** Keith Miller

**Captain of the Tower:** Lyndon Hatfield

**Webmaster:** Robin Guess

**Senior Sidesmen:** Kay Dunleavy, Peter Gordon, John Murray, and Iain Windebank

**Sidesmen:** Joan Angelides, Paul Angelides, Rachel Baker, Barbara LeSueur, John Blundell, Roger Day, Sheila Funnell, Sheila Hignell, David Mugford, John Pereira, John Porter, Martin Reid, Anna Sketchley, Jenny Windebank and Joy Springett

**Lay Assistants:** Linda Allison\*, Helen Andrews, Helen Blundell, Kay Dunleavy\*, Peter Gordon, David Mugford, Ann Murray, John Murray, Peter Murrells (until September), Jane Reid, Martin Reid, David Rowlands (until September), Gina Sherwood, Anna Sketchley\*, Jane Slaymaker, Trevor Streten, Peter Taylor, Charles Timberlake\*

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\*These lay assistants have been authorised by the Bishop to administer Holy Communion to people at home.

**Sacristan:** Paul Cousins/ Peter Gordon

### **St Peter's Parochial Church Council**

**Vicar:** Revd Susan Allman (ex-officio) – Chair

**Deacon:** Revd. Janet Trevithick (ex-officio)

**Church Wardens:** Barbara le Sueur (ex-officio) – Vice-Chair

Sheila Hignell (ex-officio)

**Representatives on the Deanery Synod** (ex-officio):

Iain Windebank

Anna Sketchley

**Elected Members:** Helen Andrews (elected 2016)

Kay Dunleavy (elected 2016)

Jane Stockall (elected 2016)

Sandra Pereira (elected 2017)

Martin Reid (elected 2018 for one year)

Vacancy (two year term)

John Blundell (elected 2018)

Edwina Day (elected 2018)

Chris Oakley (elected 2018)

**Readers:** Roger Bryant

We are grateful to Revd Jane Richards, Revd Canon Peter Kelly and Revds Lorraine and Gary Snape for their help with services and other activities.

**Electoral Roll Officer:** Keith Miller

**PCC Secretary:** Helen Andrews

**PCC Treasurer:** Sandra Pereira

**Independent Examiner:** Brian Baverstock

**Stewardship Recorder:** David Mugford

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**Internet Banking Transactions:** checked by John Blundell

**Safeguarding Officers:** Jane Reid and Jane Stockall

**Parish Rooms: PCC representative** Sandra Pereira

**Friends of St Peters: PCC Representatives** Vicar and Churchwardens

PCC meetings were held on 5 June, 24 July, 4 September, 13 November 2018 and 22 January 2019. There was also LLT and PCC Away Day on 20<sup>th</sup> October which was open to all members of the church. Between meetings the PCC operate through sub-committees and working groups which report to the PCC.

The APCM took place on Tuesday 24 April 2018 in the Parish Rooms Titchfield

### Committees and Working Groups

**Standing Committee:** This is the only committee required by law and has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Members: Revd Susan Allman (Chair), Barbara le Sueur, Sheila Hignell, Helen Andrews and Sandra Pereira.

**Fabric Committee:** Attends to matters relating to church buildings, including promoting safe practices in the church environment, and advises the PCC on any maintenance required to the church (except minor repairs). Chair Barbara Le Sueur

**Worship Team:** Plans, reviews and co-ordinates services. Chair Revd Susan Allman

**Pastoral Support Team:** Facilitates pastoral care in the parish and provides bereavement support. Chair Ros Seward

**Prayer Ministry Team:** Provides confidential prayer support following all services on the 4<sup>th</sup> Sunday each month. Chair Roger Bryant

**Social Team:** Plans and organises social events: Chair Joan Angelides

**Fete Team:** Plans and organises the annual church fete. Chair Kay Dunleavy

**Communications Review Team:** Chair Rev. Susan Allman

**Stewardship Team:** Chair Rev. Susan Allman

### ELECTORAL ROLL REPORT

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The total number on the Electoral Roll is 181; 40% live in the parish. 77 Resident 103 Non Resident

As this is the last year in a 6-year cycle, the Electoral Roll has been rewritten this year. This means everyone who wishes to be on the roll has had to make a fresh application.

### **WORSHIP**

#### **Sunday Services**

**8am** traditional language Holy Communion Service

#### **First Sunday of the month**

10am non-Eucharistic\* All Age Service

Quarterly at 11.30am Choral Matins

*\*a decision was taken to trial an All-Age Eucharistic Service in December 2018 and January 2019*

#### **All other Sundays**

10am Parish Eucharist

#### **Third Sunday of the month**

10.45-12.30 Café Connect in the Parish Rooms

#### **Weekday Services**

##### **Mondays**

Messy Church was held at 3:30pm on the first Mondays in February, March, April, May and June.

##### **Wednesdays**

8.15am Morning Prayer in the South Chapel

2-3pm during term-times Teddy Bear Praise\*

\*from September Teddy Bear Praise moved to Thursdays.

#### **Lent, Holy Week and Easter**

Ash Wednesday A service was held in church at 10.30am.

At 7.30pm we were delighted to welcome Bishop Alex Asmah, Bishop of Sekondi Diocese, which is linked with our deanery, as our guest preacher. This was a joint service with Holy Trinity with St. Columba.

Holy Week started with the blessing of the palms and a procession on Palm Sunday from the Parish Rooms to St Peter's.

During the week there were reflective services in church from Monday to Wednesday. On Maundy Thursday there was an Eucharist celebration with foot washing followed by the Order of Tenebrae and the Watch until midnight. The Watch was resumed with Morning Prayer at 8.15am on Good Friday.

At mid-day on Good Friday there was a Walk of Witness from Titchfield Abbey to St Peter's Church followed by the Liturgy of Good Friday in church.

#### **Easter**

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The Easter Vigil and Service of Light took place on Easter Eve which was attended by 19 people, before the celebrations on Easter Sunday at 8am, which was attended by 37 people, and 10am services which had 24 children and 149 adults.

### **Ascension Day**

We joined in with the Deanery Ascension Day Service at St. Mary's Portchester.

### **Thy Kingdom Come 2018**

The national 'Thy Kingdom Come' initiative for an ecumenical and worldwide wave of prayer was held between Ascension Day and Pentecost. In 2018 we invited people, wherever they were, to stop and pray the St. Peter's Collect, written at a PCC/LLT Awayday in 2016, at 6am, midday and 6pm between 10<sup>th</sup> and 20<sup>th</sup> May:

*Father God, thank you for our church and its people.  
Fill us with your Holy Spirit so that our church may flourish.  
Help us to see you in everyone we meet  
and fill our lives with your praise.  
Through Jesus Christ our Lord. Amen.*

### **Harvest Festival**

There was a harvest supper in church on Saturday 6<sup>th</sup> October, with an opportunity to sample recipes and purchase the new St. Peter's Cookbook.

Harvest Festival service on Sunday 7<sup>th</sup> October was attended by 114 adults, 11 children. Our harvest appeal was for the St. George Foundation in Sierre Leonne. Gifts were taken to the Basics Bank in Fareham. Teddy Bear Praise and Titchfield Primary School contributed to the appeal for the Basics Bank.

### **All Souls Day Service**

The All Souls Day service was held on Sunday 4<sup>th</sup> November with attendance of 104. The Prayer Ministry Team planned the service and were available to support bereaved families after the service, as were members of the Pastoral Support Team.

### **Remembrance Weekend**

As we commemorated the Centenary of the Armistice members of the local community were invited to come into church at any time over the weekend for a time of quiet reflection and to see the new war memorial with the additional names of local people who died in the First World War. A number of artefacts were on display and we were successful in obtaining a grant for the five "There but not there" silhouettes seated around the church. We are grateful to members of the local community who funded the new memorial and arranged for the original memorial to be professionally cleaned and to "Titchfield Remembers" for the short film of their visit to the graves of local men buried in France, which we were able to show on our overhead screen.

The church service on Sunday 11<sup>th</sup> November was attended by a maximum of 400, including servicing RAF officers from the military wing of National Air Traffic Services. The service was followed by a procession from St Peter's Church to the War Memorial by the Parish Rooms. The Act of Remembrance service there was joined by more members of the community.

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### **Advent and Christmas Services**

#### Advent services

Advent prayers were held in church on Wednesdays at midday.

There were carol services for the Breast Cancer Haven, Wessex, 1350 Air Training Corps, Titchfield Primary School and West Hill Park School.

During the Advent period a total of 1369 people attended our services.

#### Christmas Eve Services

3.30pm Family Crib Service

6pm Traditional Service of Nine Lessons and Carols followed on 24<sup>th</sup> December.

11.15pm Midnight Eucharist

#### Christmas Day

8am Traditional language service of Holy Communion

10am Informal Service of Holy Communion with carols.

The Christmas services were attended by 986 people.

### **Choir and Music Group**

Our services are supported by a robed choir and, at all-age services, a music group. Practices are on Thursday evenings. New members are needed.

Thanks are extended to Keith Miller, as Choir Master and Organist, for his leadership.

### **FROM THE REGISTERS:**

**Baptisms** - During 2018 there were 15 baptisms

**Confirmations** - In 2018 there were 3 confirmations

**Weddings** - In 2018 there were 14 weddings.

At the beginning of the year all the couples were invited to a meeting in church, to be given information, learn about the marriage service and ask any questions they might have. Each couple also met separately with the priest who would be conducting their service. All our couples are encouraged to attend the Love and Cherish marriage preparation course run by the Deanery. The PCC pay the fee of £25 per couple for this.

**Funerals** - In 2018 there were 24 funeral services held in church and 14 services held in crematoria.

### **Open Church**

The church is open daily from 9am until 4pm. This is welcomed by many visitors throughout the year and also by the local community whose members are able to drop in for a few quiet moments any day of the week.

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### Safeguarding Report

#### 1. Safeguarding Training:

- St Peter's Church currently have **83 volunteers** many of whom have undertaken training. There is an expectation by the C of E that this is refreshed every 3 years.
- During 2018 over 1,100 individuals accessed and completed the on-line training modules across the Diocese. This course is recommended for anyone who may need a basic level of safeguarding awareness.
- In addition to this Portsmouth have added three new face-to-face core modules for 2019 and the details of these will be added to the website soon. They include:
  - C1 Safeguarding Foundation (Children)
  - C1 Safeguarding Foundation (Adults)
  - C5 Safeguarding Refresher
- All of these courses will be delivered in churches across the diocese, dates of sessions will be added to the diocese website early in 2019
- The 2019 safeguarding training programme will also include the following taught courses:
  - C2/3 Safeguarding Leadership
  - S1 Safer Recruitment
  - S3 Responding to Domestic Abuse
- Attendance at Safeguarding training is the most effective way to ensure our volunteers are able to recognise the signs and symptoms of abuse and know what to do if they have any Safeguarding concerns. Our team/group leaders have a vital role to play in ensuring their teams are equipped with this awareness by encouraging ongoing training.

#### 2. DBS News:

- From 2019 Portsmouth Diocese will use an agency called **Thirtyone:eight** to process DBS checks. Thirtyone:eight is one of the largest DBS Umbrella Organisations and provides a service to many of the Dioceses across the country.
- Paper applications will no longer be processed and all future checks will be processed on-line.
- **Each Parish will have to register with Thirtyone:eight in order to start processing DBS checks on-line.** We are advised that this will involve a significant change in our procedures and further guidance will be made available to us in due course.

#### 3. National Developments:

- The National Church has published practice guidance to '**Responding to Safeguarding Concerns or Allegations**' that relate to Children, Young People and Vulnerable Adults. and further guidance relating to '**Safe Environment and Activities**'. An up to date copy can be found on the Portsmouth Diocese Website under the Safeguarding heading.

### Recommendation:

- To promote Safeguarding Awareness training

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### **Engagement with families –**

Throughout the year provision within the Children's Area for families with young children attending Sunday morning worship has been available at every 10am service. There has been a small growth in the number of families who attend services at least once a month. Volunteers continue to support children's activity playing with toys and engaging with the weekly 'Young Church Mag' which includes puzzles, games, and colouring sheets linked to the Lectionary readings or to a festival.

The All Age Service on the first Sunday of each month offers opportunities for children to take part in the service in a variety of ways including carrying the cross, lighting the Paschal Candle, occasionally taking part in dramatic interpretations of the story and reading. Over recent months the introduction of a simplified Eucharist at this service has been well received by families and other members of the congregation.

Several families were part of reciprocal visits made by St Peter's and the Al Mahdi Centre to each other's place of worship. On each occasion the welcome offered and the fellowship enjoyed was warmly appreciated by all present. The value of communities coming together to learn about each other was agreed to be important as was the intention to find other opportunities to meet in the future.

Following the decision to end Messy Church in July 2018, new ways of involving families in church were planned. The first, 'Messy Christmas', was held at the end of November 2018 and offered an opportunity to make decorations for a Jesse Tree which through Old and New Testament characters, told the story of God's hope for the world and all people culminating in the birth of Jesus. The tree formed part of the Christmas Tree festival in early December and remained in church throughout the Christmas season. This event was attended by 41 adults and 34 children.

### **LINKS WITH SCHOOLS**

Titchfield Primary School (Church of England Affiliated)

It has been another busy and successful year of St Peter's interaction at Titchfield School. Our assembly's team continue to be warmly welcomed every 2 weeks into the school to deliver Bible stories in which the children often take an acting role. The school has a weekly theme and we try to match the stories with that theme. A notable assembly last year was the one for Remembrance; the children had made individual red poppies in all sorts of materials, wool, paper and card. The poppies had been attached to some camouflage netting in the assembly hall and made a moving backdrop to the subject of remembrance which was a big anniversary for the UK in 2018.

The children with their teachers have also visited the church regularly for their usual pattern of services within the academic year; a service of blessing at the start of their year in September, Harvest, Christmas, Easter (including a re-enactment of events after Jesus resurrection) and then completing the cycle with the year 6 leavers service. It's always a joy when the school visit the church for these special moments.



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Three of our church members Jill Underwood, Paul Angelides and Anna Sketchley have a supporting role within the school.

### **West Hill Park School**

West Hill Park School – Summer Term 2018

Way back in September 2017, as the school year began, I said to Susan that I felt I should 'retire' as chaplain to West Hill Park. I'd done 8 years, and didn't want the children asking 'Who's that old lady who keeps coming in?' Susan said she'd take over, with people to help her, so I knew they'd be in good hands!

So I visited the boarders and had supper with them for the last time. I've been their official 'Independent Listener', a requirement for all boarding schools, so I'm available if any child feels they can't talk to anyone in school. I've had lovely chats with lots of children, but pastoral care in the school is so good I've never really been needed!

I met with the Leavers to prepare for their special final assembly. We started a tradition where each leaver decorates a pebble, which is placed in a glass bowl of water during the assembly, and as the water level rises, it represents the contribution each has made. I had a pebble too! Then the pebbles are put in a 'stone garden'. It was the usual mixture of laughter and tears, as we said goodbye to another batch of lively, confident 13 year olds!

Then came lunch with staff and leavers and their parents, and Speech Day in the marquee, when I left too, with a lovely rose to plant and a huge bouquet, and a voucher for a posh tea!

I enjoyed every minute of working with staff and children, and made good friends, but it was right to go when I did! Good luck, Susan and team – the school is delighted to have you!

Jane Richards

PS from Revd. Susan Allman

We are deeply grateful to Revd. Jane for all the time and love she has given to West Hill Park School over the years and wish her a very happy "retirement." She will be missed!

The new team in regular contact with the school are Canon Peter Kelly, Revd. Janet Trevithick, Roger Bryant, Edwina Day (Independent Listener for the boarders) and me.

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### GROUP REPORTS

#### St Peter's Home Groups

Home Groups have become well embedded in the life of the Church and having been in existence for five years. Well over forty members of the church meet fortnightly in five groups meeting mainly at the beginning of the week; two meet during the day and three in the evenings; one in church the others in people's houses. There was a break during August. An additional group was formed for Lent with the groups meeting on a weekly basis, there was a break during August and the groups did not meet during advent.

The subjects covered using a variety of books in 2018 were "Prayer – an adventure with God", "Eat, Pray, Share" for lent returning to "Prayer – an adventure with God" after Easter and "James, Faith in action" for the autumn with members individually following the Archbishops book "Follow the Star" in advent for discussion in groups after Christmas.

Opportunities for the growth of leadership skills have been encouraged with participation in leading the groups and shared hospitality. Members have benefited from regular participation, growing in faith and confidence; getting to know the Bible, sharing thoughts and growing in discipleship. The groups also provide opportunities to get to know each other better and encourage each other in our daily Christian living.

#### St Peter's Bell Ringers

There are now more than twenty people who regularly ring at St Peter's. Practices have been held most Wednesdays throughout the year and they ring for every Sunday before the 10am service. At Christmas the team rang for the Nine Lessons and Carols, on Christmas morning as well as the usual Sunday services at the end of the year. Also, they have rung for all weddings at St Peters this year. They also took part in the national project to have all church bells rung to mark the end of the first World War by ringing a quarter peal and ringing for the Beacon Lighting.

Our learners continue to make steady progress and we have welcomed one ringer who has come back to ringing after a gap of thirty years. Members continue to visit other towers in the area. One of the team is the Chairman of the Portsmouth District of the Winchester and District Guild.

During the summer, the annual outing this year was to towns and villages around the Salisbury area, where some interesting bells were rung. The day was broken up by an enjoyable pub lunch and rounded off with an excellent dinner near Salisbury.

During the year regular maintenance has been undertaken by John Pereira and Gerald Brown and the bells continue in good ringing order. We are grateful to them for giving their time.

Thanks go to Lyndon Hatfield, who has led the tower well, ably assisted by Phil Mummery.

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### **Choir**

The robed choir continues to sing traditional and modern hymns and anthems, and supports all sung services (Parish Eucharist, Matins, All Age Worship). We had an enhanced choir at the service of Nine Lessons & Carols, and at some other Christmas Services. The choir sang with choirs from Holy Trinity and St Columba for Ash Wednesday and Ascension Day Services.

Some of the choir sing at the All Age Worship Service, with others joining with us.

The choir has lost 2 members this year, David Rowlands and Penny Shepherd, both leaving for pastures new. New members are always welcome: choir practice is on Thursday evenings.

### **Café Connect**

Cafe Connect has continued to take place on the third Sunday of every month. It is a privilege to be a part of something that is invariably joyful and popular. We have welcomed baptism families before the baptism in Church after the service. Many are amazed that we provide everything at no charge and grateful when we provide colouring and activity sheets for their children. We have a small clientele of people who don't come to Church which is what the original aim was. But it is a delight to see so many come after the Church service to enjoy bacon butties, cake, coffee and tea. We produced a Cafe Connect tree for the tree festival and took the opportunity of producing new publicity explaining what we do and why.

Now, the people to thank: the faithful team who turn up, cook cakes, get everything ready, butter rolls, cook bacon and eggs, make drinks, wash up, sort out the sound system, update the display, clear away and leave everything neat and tidy. Thank you is inadequate but thank you anyway. If anyone else wants to be involved just let the office know and they can pass on the message. Then thank you to our wonderful waiters who turn up on their allotted Sunday, some helping out to do extra duties when needed. It is a joy to see them growing up into brilliant young people. Please, if you are at Cafe Connect, take the opportunity to thank and praise them. We would struggle without them.

Finally, if you enjoy Cafe Connect, why not take a leaflet and pop it through a neighbour's door, especially if they are new to the area.

### **Messy Church.**

During 2017/2018 there were 8 sessions of Messy Church. Subjects covered the Good Shepherd when we were visited by the spinners and Eunice the sheep, the Temple with foundations, keystones and cornerstones, getting ready for Christmas when we prepared the crib scene, Jacob's dream and a ladder to heaven, our true family, second chances (based on Easter), getting connected with God, and a party at the last Messy Church. Apart from the Christmas session and the party in June the numbers were disappointingly low, visitors sometimes being outnumbered by helpers. The main reason for this appeared to be that we were clashing with after school clubs and events despite trying to co-ordinate with the school diary. Thus the decision was taken to finish Messy Church after nearly 7 years. The faithful core of families were disappointed in this but every activity should be reviewed and refreshed after a period and it seemed an

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appropriate time to do this with Messy Church. Two events for families based around Christmas in November and Christingle in January, and held on a Saturday afternoon have been very successful.

Messy Church has been supported by a large number of people, some behind the scenes and others regularly turning up on the day having prepared crafts beforehand. Cooks have prepared large amounts of food and cakes have been baked. To everyone who has been involved, a huge THANK YOU. You have been part of something which has reached families who would not normally have come to St Peter's and have laid a foundation for future work. Please pray for the future of work with families and young people at St Peter's.

### **Teddy Bear Praise**

This lively little group for the under-fives and their families meets during school term times in the Chapter Room. In September we moved from Wednesday to Thursday afternoons to accommodate Revd. Janet Trevithick's new role as a College Pastor in Fareham College some Wednesdays.

Numbers fluctuate but 8-10 families have attended fairly regularly for all or part of the year.

Families requesting baptism are asked, if possible, to come to Teddy Bear Praise to meet and worship with us in a way that is accessible for very young children, with some simple songs and a Bible story. Bradley Bear is always on hand to welcome them as we begin our worship time at the end of each session. On special occasions we all go into church for a song and a story, perhaps by the Christmas crib or the Easter garden, and at harvest Teddy Bear Praise supports the special appeal for the Basics Bank.

Our membership evolves as families move on, because mothers return to work or children move on to nursery or school. Meanwhile new families arrive, requesting baptism for their children. It is lovely when familiar faces reappear because a new baby has arrived.

In the short time that families are with us lasting relationships are formed and it is rewarding to see Teddy Bear Praise families past and present at special services and church events.

During the year Teddy Bear Praise made seasonal decorations for the notice-board behind the altar in the Chapter Room and we had great fun dressing our Christmas Tree for the Friends of St. Peter's Christmas Tree Festival.

We are delighted that Revd. Lorraine Snape, who sometimes conducts baptisms at St. Peter's, is now able to attend Teddy Bear Praise and that Marion Wilkinson has joined the team serving refreshments as families arrive.

*Revd. Susan Allman*

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### **Pastoral Support Team and Tea Parties**

#### Membership

Ros Seward (Chairman), Rachel Baker (Secretary), Kay Dunleavy, Linda Allison, Joan Angelides, Barbara Le Sueur, Janet Webb

All have up-to-date DBS certificates and all have undergone appropriate safeguarding training.

#### Meetings

Meetings are held regularly (every 4/6 weeks) and all meetings are minuted. All information shared at meetings is in complete confidence.

#### Visits

At the present time there are a number of people who need to be visited on a fairly regular basis and this we try to do. For people who are struggling with bereavement we bear in mind the option to recommend them to seek counselling for further help

Some members of the Pastoral Support Team are also part of the Prayerline and the Prayer Ministry team. Two of our members are licensed to take Home Communion; they are usually supported by another member of the team when taking Communion at home.

#### All Souls Day Service

Members of the Team attend this service each year and will attend any other service in a pastoral support capacity if required.

#### Tea Parties

Tea parties are held in the Chapter Rooms on a regular basis – every 2/3 months - in January/February, April/May, September and November. In June/July each year a special Summer Tea Party is arranged at the Rotary Wheelhouse at Hillhead. For the last few years the team have taken responsibility for the first lent lunch when people who normally attend the tea parties are specifically invited to come to this lent lunch (this is in lieu of a tea party at this time). There are several people, not members of the Pastoral Support Team, who are willing to help with the catering for the tea parties. A member of the clergy attends each tea party. People who attend the tea parties make a small donation to cover costs and the fee for the hire of the Rotary Wheelhouse and from time to time we make a donation to the Church to cover the costs of the use of the Chapter Room.

Some people need to be transported especially to Hillhead for the Summer Tea Party. There are one or two people who regularly volunteer to help with this.

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### Publicity

Information relating to pastoral support at St. Peter's is on the website and also on the Pastoral Support section of the noticeboard at the back of the church. Information leaflets are also available in Church.

The Pastoral Support Team usually take part in other church events i.e Flower Festivals and Christmas Tree Festivals.

St. Peter's Church is very fortunate to have people who are aware of the needs of others and who, although not part of the Pastoral Support Team, visit and care for others on a friendship basis.

Rachel Baker, Secretary

### **St Peter's Prayerline**

From the comments I have received the Prayerline has continued to be an enormous source of comfort for those who have sought prayer (or for whom the prayer has been requested through an intermediary, as is often the case). I recently received a note of gratitude from a lady for whom we have been praying for over twelve months. She says, "Life is tough with a lot of anniversaries right now, but I am aware of 'the everlasting arms' holding me up." This is humbling for us as a team and in turn confirms the importance of what we do.

There is not a lot to report other than we have continued to be 'busy' with a whole host of messages from various sources. For the majority I have had regular updates to put out; a small minority, however, have been 'one off' prayer requests. Some requests have had conclusions (eg deaths – there were fourteen in 2018) but many have been ongoing, some over a considerable period of time.

I am indebted to 'my ladies' on the team!

Charles T

### **St Peters Healing Prayer Ministry.**

The Ministry Team consists of the team leader and 5 members. It is accountable to the vicar.

Two team members have resigned during 2018 whilst one has been recruited. An additional 2 team members are required.

Members of the team are available to offer healing prayer, as required, on the 4<sup>th</sup> Sunday of the month after 8am and 10am services. The Ministry also supports and assists in the preparation for All Souls service.

A number of team members have attended Diocesan Healing Ministry courses during 2018.

The team normally meets 3 times a year to fix rota's and share time together in discussion and fellowship.

The profile of Ministry team was reviewed and accepted on 4/12/18.

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### Overall

The Ministry team continues to be available to offer healing prayer as above. During the year the numbers coming forward has been few yet it is felt the Ministry needs to continue to meet the needs of the congregation as and when required.

There continues to be discussion regarding format of team and the way in which prayer is offered.

Roger Bryant

### Stewardship Team

*"All things come from you, O Lord, and of your own do we give you." (1 Chronicles 29:11)*

The Stewardship Team has agreed the following objectives:

1. To encourage our congregation to live thankfully and give generously - time, talents and money.
2. To help our congregation overcome its reticence in talking about money and asking for what is needed.
3. To work closely with our stewardship recorder.
4. To ensure a good flow of information to the PCC and the wider congregation.
5. To maintain confidentiality where necessary.

This year we created a pack to be given to new, regular worshippers at St. Peter's Church.

Each pack contains

- A welcome letter from the clergy
- A leaflet on giving
- A leaflet giving brief details of our regular activities
- A leaflet giving details of volunteering opportunities at St. Peter's
- The children's welcome leaflet
- The pastoral support team's leaflet
- A complimentary copy of the magazine

The pack is intended to inform new people about what they can join in with at St. Peter's and encourage them to contribute their time, talents and money in support of the church.

We have continued to encourage regular givers to join the Parish Giving Scheme and, where possible, to sign up to an annual increase in giving in line with inflation.

The church now has a stock of green envelopes, designed and kindly donated by two church members, for special occasions when people may wish to make a thank offering. These were first used in September, when we organised the month of thanksgiving. This initiative was generously supported and raised £3815.

HOLDERS and pens for the yellow envelopes have been placed at the ends of the pews so that they are visible and readily available for people wishing to gift aid their donations, without making the church look untidy.

# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

We are planning a review of giving in conjunction with St. Peter's Patronal Festival in 2019.

### **Fairtrade**

Support for Fairtrade continues to increase. This is fantastic, especially given the difficulties experienced by Traidcraft this year (see item 8)

1. Many thanks are due to Lin Kelly, Helen Perry (to June), Anna Sketchley and Jill Underwood, who have helped with stalls and sales of Easter Eggs and Advent Calendars.
2. We had regular stalls at 8a.m. and 10a.m. services on the second Sunday in each month and a stall at one Café Connect. Additionally we had stalls at the Church Fete and the Christmas Tree Festival
3. Takings on the monthly stalls continue to be high, generating a good 'Fairtrader profit' which has been used as follows:
  - i) Samples of chocolate/biscuits for people to try
  - ii) Items for the stall such as a greetings card 'spinner' and Perspex display stands
  - iii) Donations to Traidcraft
  - iv) Donations to Friends of Fareham and Gosport Homeless and Friends of St Peter's of £30.00 each from the Christmas Tree Festival
  - v) A donation of £15.00 to the Church from the fete
4. Extra donations which people give are sent to Traidcraft  
A record is kept of all takings/expenses and this is attached
5. Fairtrade Fortnight 2018: Sue Hunt, from Shop Equality, spoke at a Women's breakfast on 24/2/18 and the breakfast included Fairtrade items such as muesli
6. Sue Hunt also spoke at Café Connect on 18/11/18
7. We sold 'Real Easter Eggs' and 'Real Advent Calendars' produced by the Meaningful Chocolate Company.
8. This has been a very difficult year for Traidcraft, as detailed in two reports for the Parish Magazine. While it now seems likely that Traidcraft will not close, it will drastically reduce what it sells, necessitating sizeable redundancies at its Gateshead HQ and very great concerns for producers. As it stands, Shop Equality, who supply us, seems likely to continue trading but these are very worrying times for Fairtrade

A very big 'Thank you' to everyone who supported Fairtrade in 2018!

Karen Postle

### **Charitable Giving**

Throughout the year there were charitable collections and donations made with church involvement which were forwarded direct to the charity concerned. The amounts given to the following charities totalled **£3780.50** (Home charities £1678.26 Overseas charities £2102.24)



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Embrace Middle East	69.65
British Heart Foundation	46.95
RSPCA	5.40
St George Foundation	826.29
Friends of the Homeless in Gosport and Fareham	500.00
Countess Mountbatten Hospice	208.66
Rowans Hospice	213.66
Macmillan Nurses	208.66
The Red Cross	510.50
Bishops Lent Appeal	285.00
Christian Aid	410.80
The Children's Society	494.93

The following are not shown in accounts as they were forwarded direct to charity:

Christian Aid week	754.33	
Save the Children Christmas Cards	143.00	
Homeless Vouchers	190.00	
Haven Concert total money raised	16290.54	<i>(Including Church collection £1770.54)</i>
	<b>21158.37</b>	

### Christian Aid

St Peters supported Christian Aid between April 2018 and March 2019 in the following ways:

- Posters about their work and envelopes for donations were available during Lent and Advent.
- During Christian Aid week the 'Sponsored Walk' in the Wickham area was well supported by St Peters in several ways. As chair of the Christian Aid Sponsored Walk committee I am responsible for the organisation of the Walk. In addition St Peters provided a checkpoint team, six cake makers for refreshments and a team of 5 walkers. St Peters raised **£755**. The total raised by the walk was **£4215**.
- I represent St Peters on The Locks Heath and District Christian Aid Committee. This is an ecumenical group. I have attended all the meetings this year, collected our resources for Christian Aid Week and ensured that St Peters is fully aware of ongoing Christian Aid projects. During the 2018 Christian Aid Week churches in the Locks Heath area raised **£7946**. Several of the churches took part in the Walk.

**The 2019 Walk is in the Meon Valley on the 12<sup>th</sup> May.**

**I hope that St Peters will, once again, raise a team to walk and that people will feel able to sponsor the church team.** Anna Sketchley.

# Parish Of St Peter's Church Titchfield

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### **Fareham and Gosport Basics Bank**

The Food Bank is a Christian based group providing support and practical help for anyone in short term need. It is manned mostly by volunteers and totally dependent on voluntary donations and gifts. Groceries and personal hygiene products can be donated at any time of the month in a box situated at back of church, but usually taken to the bank in the week following the 2nd Sunday of the month. A representative from this organisation has recently spoken to the Ladies Breakfast group.

### **Lent Lunches**

Lent Lunches were held each Friday for six weeks commencing on Friday 16<sup>th</sup> February, between 12noon and 1.30pm in the Chapter Rooms, with the last being on Friday 23<sup>rd</sup> March. Simple meals were given including home made soup, bread and cheese.

The meals were provided by the Pastoral Support Team, three of the Home Groups and half a dozen other members of the congregation.

The Lunches were well supported and donations were made in support of the St George Foundation, Sierra Leone.

### **Save the Children**

The church was pleased to host the sale of Christmas cards in support of Save The Children, with coffee and mince pies. The sale raised £143.

A very successful **Christmas Bazaar** was held during the Christmas Tree Festival. We raised over £1000, so we gave £500 to the local homeless, and the rest to the Red Cross for the Syrian Refugee appeal.

There was also a '**Nearly New Sale**' in September which raised about £250 for the church. Thanks go to Sheila Hignell

### **St Peter's Summer Show**

The Church Annual Summer Show has been run for 25 years providing protection to the Church during the lengthy summer holidays and raising money for local charities. Three years ago we joined the Hampshire Artists Open Studios, run in the middle of August for 10 days, so providing a much wider advertisement to our show which has proved very successful.

Last year's takings provided £236 to each of the charities these being Macmillan Nurses, Rowan Hospice, Mountbatten Hospice and St Peter's Church.

A creative group of local artists exhibit their work, such as hand felted hats and soaps, colourful bags, paintings and prints, botanical water colours, linoprints, local history books and cards, handmade glass items, tasty jams and marmalades, chutneys and crafts and a variety of cards and ladies spinning knitted toys, scarves, 2<sup>nd</sup> hand books and items.

Very many thanks to the willing helpers, providing a welcome tea, coffee, biscuits to our many visitors in the gorgeous weather, and any information about the Heritage Church. Some of the comments in our Visitor Book:

# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

'Lovely village, lovely church especially all the wonderful flowers. I am from Camberley in Surrey, so appreciate seeing a much more rural way of life.'

'Fabulous Church, village and people, credit to the caretaker of the church.'

'Lovely displays, good variety, nice cup of coffee, all beautiful.'

'Very interesting and beautiful church, nice arts and crafts on display. Great tradition. Keep it up.'

'First time in this lovely church, I hope to bring a group of U3A people here in September'.

'Thank you, what a lovely friendly atmosphere and lovely people, so thank you and God Bless'.

Our thanks go to Jane Robertson

### Fund Raising – The Annual Church Fete

The Fete was held on Saturday 12<sup>th</sup> May when the crowds streamed into St Peter's Church and the Old Vicarage gardens for an afternoon of music and fun.

In the front garden visitors were entertained by the excellent big band, Paul McKenna's Swingworld and the spontaneous dancing of some visitors. The programme included performances by the popular Titchfield Primary School steel band 'Pans Ablaze', the West Hill Park Community Choir and the amazing St Peter's Puppets in the back garden. Visitors were also able to enjoy the many attractions and sideshows.

Bargain Hunt, Chocolate Tombola and the 'Super Chance' Tombola drew large crowds and the many societies and organisations, including the Air Training Corps, Bonfire Boys, Breast Cancer Haven, Friends of St Peters, Titchfield History Society, Moviola, Titchfield Players and the Festival Theatre, Titchfield Village Trust, the Neighbourhood Forum and the Community Association all provided opportunities for visitors to become involved in their activities. Familiar stalls were present including BBQ, Cakes, Bargain Hunt, Books, Crafts, Ice Cream and Toys. Independent traders included, The Country market with preserves on sale, Nice Threads children's boutique, Traidcraft, Usborne Books and Oscar Petfoods. Also, popular among the stands were the Hearing Dogs.

Other attractions for children included Games organized by the Beavers, a Coconut Shy and Jolly Jars. For the third year, refreshments were available in the church, including delicious cakes and sandwiches with a cup of tea, with entertainment supplied by Keith Miller on the St Peter's organ and an opportunity to follow the Heritage Trail around the church and to see the new village crest. The Children's Fancy Dress competition was judged by Heather Carling, who was greatly impressed by the participants.

Sadly, rain brought the outside events to a sudden closure as the day ended with the announcement of the winners of the various raffles, draws and competitions held during the afternoon. The up side of this was the dramatic increase in the number of people enjoying the atmosphere inside the church!

All those participating in the preparations and on the day experienced a wonderful feeling of fellowship and community spirit. **Thank you** to everyone who made contributions for the fete and especially, to the Knight family who continue to allow the church to hold the fete in their beautiful gardens. Donations enabled the Grand Draw to raise £1133 and gifts to the Plant Stall generated another £489 from sales.

# Parish Of St Peter's Church Titchfield

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The fete organizing team, wish to express their sincere gratitude to the many local sponsors and all those who supported and helped with the fete, not least the money counters at the end. All the hard work resulted in a stunning sum in excess of £4,466 being raised for St Peter's Church funds with over £5,500 collected on the day.

Fete Team members were Kay Dunleavy, John and Sandra Pereira, Helen Blundell, Chris Rigby, Marion Wilkinson and also, for part of the preparations Robin Guess and Nog Grimstead.

### **Social Events**

The events organised by the Social Team this year had a mixed response.

The year started with a disappointing tea and games afternoon in April. Only eight people came along but we had a fun afternoon nonetheless.

In July we had a successful skittles evening and meal which was enjoyed by all.

As promised in last year's report in the autumn St Peter's Cookbook was launched at the Harvest Bring & Share Supper in October. The event was held in the Church, including a selection of dishes to sample from the Cookbook. The launch was the culmination of a lot hard work and many thanks to Joan, Jill, Caryl, Lesley, Yvonne, Hazel Paul and Ross (Cookbook Team) for their support and commitment to the project. To date, the Cookbook has raised £560.50.

Unfortunately, the year ended on a low as the proposed Quiz night had to be postponed until the New Year.

The Social Team will continue to organise events in 2019. We are always open to new ideas to enhance the community life of St Peter's and are keen to welcome new members.

### **Ladies' Breakfasts**

#### **MEETINGS**

We meet 9 or 10 times a year in the chapter rooms on the 4th Saturday of the month. We start with a continental breakfast at 8.30am usually followed by a speaker finishing at 10am.

Talks during the last year have included, Rev Peter Kelly, Suki Swann on being a Magistrate, Cyber crime by Hants police, Connie Hockley on the Highs & lows of Being a Mayor, David Hinks on his Journey to become a Prison Chaplain, Sue Hunt on Fair Trade and Phil Rutt on Fareham's Basic food Bank.

There is no membership, each breakfast meeting is advertised at the back of the church and those able to attend put their name on the list. We have approx. 15 women at each breakfast and take turns in buying & preparing breakfast.

Ros Seward

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### ***The Net for Men***

The NET is an inter church event for men held on the second Tuesday of the months November through to May at 8.00pm. The venues are normally within the Western wards area generally in the Queens Head in the High Street, the format of the evening is often an activity with a closing speaker. In 2018 three were held in the Queens Head one a Blues Christian singer/songwriter evening, a quiz night with a speaker and a Face to Face speaker evening. In December a fish and chip supper was held in a house in Gardner Road, Titchfield. A skittles evening was held in the Kings Head, Wickham, there was also an evening of traditional Café food in the Penguin Café in Lee and in May the traditional BBQ in the woods off Titchfield Lane.

### **Titchfield News**

"Titchfield News", the parish and village magazine, was published on 11 occasions in 2018 and was distributed to over 300 households in Titchfield village and its environs. A further 100 copies + are sold through the church and village outlets to occasional buyers. Editor Brian Patten is supported by David Mugford, who controls the advertising and collects the revenue, and Brian Williams who arranges distribution through a team of over 20 local distributors.

The magazine reports news and background information on a whole range of St Peter's activities and also publishes reports from village organisations including Titchfield Primary School; Community Centre; Village Trust; the Neighbourhood Forum and local societies as well as advertising news of up-coming events.

The magazine acts as an outreach tool from St Peter's to the village community and appears to be still valued despite the ubiquity of internet news. Revenue from sales and advertising continue to make a profit for St Peter's funds.

### **Church Tours**

My involvement in St Peter's started when I was approached by Amanda Laws to join her team researching the dead Titchfield servicemen of World War One. I began by looking at the Great War memorial in the North isle of the church. This whetted my appetite to look more closely at the fabric of the church and to consider a system of conducted tours on the history of the church interlocked with the history of Titchfield.

I had a meeting with the Rev Susan Allman in July 2017; after getting approval from the PCC and the completion of the administrative paperwork, I conducted my first tour the following October. I had no proper idea at first as to the frequency of these tours or how many people to expect or indeed how to advertise the events. Consequently I conducted 7 church tours in 2018 at ad hoc times that fitted with my other commitments. However in conversation with Rev Susan we decided to regularise the tours on a once monthly basis on the third Tuesday at 2pm. The dates for 2019 have been advertised in the church, the village magazine and the Titchfield web page.

The number of people attending the tours has varied from 3 to 13, one tour being given to a group from the University of the Third Age. There is no charge for the tours but visitors can make a voluntary donation for the upkeep of the church.

Richard Boden

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### **Churchyard Maintenance**

A report covering the period from 2011 to 2018

This being the first report of its kind to come to the meeting, it seemed appropriate to start at the beginning of the project. It was quite some time ago that I decided that the churchyard needed rather more attention than it had been getting and that I was going to try to do something about it. So it was that, with the agreement of both The Church and Fareham Council, I set up a group with the purpose of doing whatever was necessary there.

Our first meeting was Saturday 1<sup>st</sup> October 2011 when a group of nearly twenty people set to and made a start on what was to be a major task. Clearing the box tombs and other sites of decades of growth of shrubs and ivy. As the months passed, the task continued on other projects and inevitably continues today. We now usually meet on the second Saturday of the month at 10am and work for between two and three hours. Over the years innumerable people have given of their time and energy, some for just the odd visit, others for many years but it is, of course, a task that is never completed. We now typically have about half a dozen people working each month, but whilst we have a hard core of regular volunteers we also have others who join us just periodically. Whoever turns up is always made most welcome. The regulars usually have a particular task in mind when they arrive but we're always happy, if necessary, to direct others as to what might be done.

We are greatly indebted to the various people at the council for their support and expertise. Whether that be collecting our prunings, advising on existing trees or the planting new or replacement ones. It seems to be the case that because we are putting in the effort that we do, the council do much more than they might otherwise do. The little clumps of snowdrops that have appeared in various places in past years were supplied by the council and planted by ourselves. In this year just gone, we decided that the land beside the path coming in to the churchyard from Frog Lane was in need of attention. So it was that the council provided us with getting on for two hundred plants to put into the patch. I'm no plantsman or gardener so I'm curious as to what will appear as the coming months pass.

As I have indicated above, it is my intention that this work continues, subject to the availability of volunteers, indefinitely in to the future. We are always open to comments on what we have done or what we are intending to do and especially pleased to see new volunteers come to join us. Why not give it a try?

Tim Mason

### **FRIENDS OF ST. PETER'S**

Friends was established to preserve and maintain the fabric of St Peter's – (including its land, buildings, fixtures, furnishings, fabrics, archives and treasures) and to generate enthusiasm in the origins, history, architecture and development of the building.

We raise funds and are allowed to make grants of money to the clergy, churchwardens

# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

and PCC. Money that is not spent can be invested.

From January –December 2018 the total sum raised was £7943.00 bringing the overall total of cash to £58,604.33 of which £28,312 is committed to forthcoming projects bringing our net cash to £30,293.

During 2018 money was raised via our membership, which we are always looking to increase and by several events supported by our members and the general public. The events held were:

- A lecture on William Shakespeare
- Open gardens
- Jazz at the Barn
- The Christmas Tree Festival

During 2019 plans are in place to support many projects in the church, these include:

- pew cushions
- stripping down and cleaning the organ
- clock and striker
- redecoration of the Earl of Southampton Chapel
- heating system

We look forward to our continued relationship with the Rev'd Susan, Church Wardens and the PCC to support and maintain our ancient church building .

If you would like to know more about the Friends of St. Peter's you are warmly invited to attend their AGM at 7.30pm on Tuesday 14<sup>th</sup> May in the Chapter Room.

### **FABRIC REPORT**

This year has seen a complete change in the members of the Fabrics Team as follows:

Chair: Barbara Le Sueur

Members: Peter Gordon, Chris Oakley, John Periera, Paul Wenham

During the year we have installed a new WW1 Plaque on the North wall of the Lady chapel. The sale of the redundant pews took place in July which freed up space in and around the Organ and Southampton Chapel, the proceeds of which went into the general fund some £1,400 was raised. We purchased for £35 a number of folding chairs from St Paul's Sarisbury Green 35 in total.

# Parish Of St Peter's Church Titchfield

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Thanks must be given to the following people who undertook to redecorate the porch entrance: Paul Angelides, John Periera, Phil Allison and Peter Murrells. Peter Murrells also painted the hand rails to the Belfry and also the entrance door to the Chapter Rooms.

The five year electrical inspection took place this year unfortunately our Electricians had to reduce the amperage on the ring main to the Chapter Rooms and Office from 30amps to 20amps because there is a fault under the floors boards in the Choir Vestry where an extra spur has been installed, investigations are on going. By reducing the output we were able to get our 5 year Certificate.

The problem with the Church Clock is on going but I am pleased to be able to report that the required repairs will take place in April 2019, funded by FOSP.

The Southampton Chapel initiative is ongoing redecoration of the Chapel cannot take place until the mortar is replaced outside to remove the damp problem. Louis Bainbridge our Diocesan Architect is going to give us the names of three reputable masons how will give us quotes for these repairs. FOSP have agreed in principle to help fund these repairs.

The following installations and repairs took place after Faculty approval:

Installation of Emergency lighting in the Belfry Ringing Chamber and an Internal Emergency Bulkhead Light on the inside of the external door and an external light which operates by PIR on the outside of the door to light the external steps.

New Cupboards and work surface (to act as baby changing facilities) in the downstairs Chapter room toilet.

A new surround to the Notice Board outside the church at the end of Church Street was completed again by Phil Allison. To whom we extend our thanks.

On going projects:

A new oil filled radiator has been installed in 2019 in the chapter rooms to improve the ambient temperature within this area.

The CCTV cameras will be working in 2019. The pew cushions are expected to be installed by the summer of 2019. A new notice board outside the church will be installed in 2019.

Barbara Le Sueur

.....  
(Approved by the Parochial Church Council on ..... and signed on its behalf by Revd Susan Allman (Vicar) ..... )



# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

This report has been prepared in accordance with the Church Representation Rules 2011, Rule 9(1)(b)

Registered Charity: Registered Number 1131773

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Website: [www.stpetertitchfield.org.uk](http://www.stpetertitchfield.org.uk)

Diocesan website: [www.achurchnearyou.com](http://www.achurchnearyou.com)

### Fareham Deanery Synod Report 2018

Anna Sketchley and Iain Windebank are St Peter's representatives on Deanery Synod, the Area Dean and the Lay chair jointly chair the Synod. The Revd. Susan Allman was the Area Dean for the first part of 2018 and the Revd. Ian Meredith of St Mary's, Portchester was licensed as the Area Dean on 19<sup>th</sup> June taking over from Revd. Allman, Mrs. Liz Simpson of St Mary's Warsash retained the Lay Chair. Mrs. Beth Yeandle of Crofton was elected deanery secretary at the October meeting. A presentation and a vote of thanks were given to Robin Green the retiring deanery secretary. There were two full synod meetings in the year one in March the other in October.

The items discussed at the March meeting were Fareham College Pastors, Debt counseling, Live Pray and Serve – the Deanery plan, Revised Deanery Covenant, Cross Deanery Education group, Report of the visit of Bishop Alex Asmah of Sekondi, Treasurers report and any other business including farewell to Revd. Susan Allman at the conclusion of her period as Area Dean.

The most significant were the college pastors, Christian Debt counseling in Fareham and the revision of the Deanery plan under the Diocesan Live, Pray and serve initiative.

- **Fareham College Pastors** – led by Rev Bruce Deans of St John's Fareham this is being taken forward with Churches together in Fareham. The idea was to start in a small way; the volunteer pastors would receive training in safeguarding, listening skills etc. and would wear a distinctive shirt "T" shirt similar to street pastors. The scheme was to be launched in September starting on Wednesday afternoons at Fareham then later extending to CEMAST.
- **Debt Counseling** – Rev Bruce Deans gave background information about the need for debt counseling and that Fareham has two areas in the most deprived category one in the north Highlands area and the other in the West End area. It was agreed in principle to set up a small debt-counseling centre in one of the rooms in St Johns church.
- **Live, Pray, Serve revised Deanery Plan** – Revs Mike Terry and Ian Cranstone have been revising the Deanery plan into the new format under the Diocesan Live, Pray and Serve initiative. The four headings being Making Disciples, Growing Churches, Learning for Life and Transforming Society which have been resolved into twelve goals four of which were new to Establish a debt counseling centre, deepen the deanery's spiritual life, develop the Deanery Covenant to be more practical and identify and appoint Parish mission Development officers.

# Parish Of St Peter's Church Titchfield

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Each Parish was asked to think through and plan to ensure mission remained at the top of all our agendas.

The items on the agenda for the October meeting were nomination of new Deanery Secretary, nominations for Diocesan Synod (there were no nominations), Updates on Debt counseling and College Pastors, Cross Deanery Education Group, Clergy moves, update on Whitely and Welborne, Treasurers Report and AOB.

- **Debt Counseling** – Rev Bruce Deans updated the meeting on the progress of the debt counseling centre at St John's which is to be put in place along with Churches Together in Fareham The steering group after looking at various models had decided to follow the Community Money Advice (CMA) model. Setting up would cost £30,000 and thereafter running costs of £4,000 per annum. The next stage is to set up a charity and then open a bank account. Some churches have already signed up to help finance the service. Following debate the formation of the debt counseling centre was approved by Synod in principle, It was proposed and seconded that synod request £5,000 from the Mission Opportunities Fund.
- **College Pastors** – 15 people have volunteered to be college pastors. Interviews were scheduled for the week beginning 8<sup>th</sup> October and it is hoped that they will start in Fareham College on 31<sup>st</sup> October and will be wearing their distinctive College Pastor T- shirts.
- **Cross-Deanery Education Group.** – The Rev Mike Terry reported that the Revd. Ian Meredith has stepped down from his position on the group and has been replaced by Ian Cranstone who as a retired teacher will have much to contribute. Events in Gosport deanery are currently delaying some of CDEG's work, but the Lay Pastoral Assistants' course has been proceeding, including Part 2. The Rev Paul Chamberlain has been giving useful input. It is hoped that a further Growing Leaders course may be held soon. Much of CEDG's work is being paused for this term, with further activity planned for the New Year.
- **Clergy moves** – Rev Wendy May Jacobs have been appointed curate at Holy Trinity with St Columba, Rev Amy Adeniran as pioneer minister at Whiteley, Revs Dan and Jude Greenfield as half time curates at Crofton. Interviews to take place for a half time pioneer curate at Holy Trinity with St Columba with responsibility for St Columba.
- **Whitely and Welborne** – The building of Cornerstone C of E Primary School in Whiteley should start this autumn with a designated space for a church. Plans for the building of houses at Welborne are expected to be signed off shortly.
- **Treasures Report** – All Parishes except Whiteley were on track to pay their 2018 parish share. The Parish share for 2019 was still under consideration but looks as though there will an increase of around 5% if the weekly attendance measured in October is the same as previous years.

The next meeting of the Deanery Synod will take place on 26<sup>th</sup> February 2019

Anna Sketchley/Iain Windebank

# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

### Appendix 1

#### Background to the Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

St Peter's PCC has the responsibility of co-operating with the Vicar Revd Susan Allman, in promoting within the ecclesiastical parish the whole mission of the Church of St Peter, for all aspects of the pastoral, evangelistic, social and ecumenical development.

#### Public Benefit

The Trustees are aware of the Charity Commission's guidance and requirements on public benefit in The Advancement of Religion for the Public Benefit and have had due regard to it in the administration of the PCC. As part of its general promotion of the whole mission of the Church, the PCC provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development for everyone living in the parish and
- Enabling all members of the church to witness, serve and promote Christian values in all the communities to which they belong

Members of the PCC are elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2017. All elected PCC members are Trustees and have been properly registered with the Charity Commission.

The induction of PCC members is organised by the Diocese of Portsmouth. Training of PCC members on matters relating to compliance with health and safety, disability discrimination legislation and safeguarding takes place on courses arranged within the Diocese.

#### GDPR

The law on data protection was changed in May 2018. We conducted a survey of all the groups that work within the church. Our thanks goes to those who completed and returned the forms that we issued. We found that the returned forms showed the data held was protected securely

# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

### Appendix 2

#### DATA PRIVACY NOTICE

The Parochial Church Council (PCC) of St Peters Church Titchfield

#### 1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

#### 2. Who are we?

The PCC of St Peter's Titchfield is the data controller (contact details below). This means it decides how your personal data is processed and for what purposes.

#### 3. How do we process your personal data?

The PCC of St Peter's Titchfield complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To enable us to provide a voluntary service for the benefit of the public in the Parish of Titchfield.
- To administer membership records;
- To fundraise and promote the interests of the church;
- To manage our employees and volunteers;
- To maintain our own accounts and records

# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

- To inform you of Church news, events, and activities and services running at St Peter's;

And when applicable/relevant in the Deanery or Diocese

- There is no disclosure to a third party without consent.

#### 4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about Church news, events, activities and services at St Peter's.
- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;
- Processing is carried out by a not-for-profit body with a political, philosophical, and religious or trade union aim provided: - the processing relates only to members or former members.

#### 5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will not share your data with third parties outside of the parish with your consent.

#### 6. How long do we keep your personal data ?

We keep data in accordance with the guidance set out in the guide "Keep or Bin: Care of Your Parish Records" which is available from the Church of England website [see footnote for link].

Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

### 7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peters Titchfield holds about you;
- The right to request that the PCC of St Peters Titchfield corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peters Titchfield to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data, (where applicable) [Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/exercise of official authority); direct marketing and processing for the purposes of scientific/historical research and statistics]
- The right to lodge a complaint with the Information Commissioners Office.

### 8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

# Parish Of St Peter's Church Titchfield

## Annual Report of the Parochial Church Council 2018

### 9. Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact the Parish Administrator at The Church Office, St. Peter's Church, Church Street, Titchfield, PO14 4AG. Tel. 01329 847003 [office@stpetertitchfield.org.uk](mailto:office@stpetertitchfield.org.uk)

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

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<sup>1</sup> Details about retention periods can currently be found in the Record Management Guides located on the Church of England website at: - <https://www.churchofengland.org/about-us/structure/churchcommissioners/administration/librariesandarchives/recordsmanagementguides.aspx>

# **ST PETER'S CHURCH, TITCHFIELD**

Annual Report and Financial Statements of the Parochial Church Council

For the Year Ended 31st December 2018

**Vicar:**

The Reverend S Allman  
24 Frog Lane  
Titchfield

**PCC Bank:**

Lloyds TSB Bank PLC  
43 West Street  
Fareham

**Honorary Treasurer:**

Mrs Sandra Pereira  
Mill Cottage, Mill Lane  
Titchfield

**Honorary Secretary:**

Mrs Helen Andrews  
21 Fairacre Rise  
Fareham



PAROCHIAL CHURCH COUNCIL OF ST PETER'S TITCHFIELD

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31<sup>st</sup> December 2018

	Note	GENERAL FUND		RESTRICTED FUNDS	TOTAL FUNDS	
		Unrestricted Funds	Designated Funds		2018	2017
		£	£	£	£	£
<b>INCOMING RESOURCES</b>						
<i>Incoming Resources from Donors</i>	2(a)	85,710		95	85,805	80,249
<i>Other Voluntary incoming resources</i>	2(b)	0			0	1,000
<i>Incoming resources from operating activities</i>						
- to further Council's objects	2(c)	19,428	43	1,588	21,059	18,269
- to generate funds	2(d)	16,166			16,166	15,419
<i>Income from investments</i>	2(e)	243			243	137
<i>Other incoming resources</i>	2(f)			128	128	630
<b>TOTAL INCOMING RESOURCES</b>		<b>121,547</b>	<b>43</b>	<b>1,811</b>	<b>123,401</b>	<b>115,704</b>
<b>RESOURCES EXPENDED</b>						
<i>Charitable Giving</i>	3(a)	3,780			3,780	4,488
<i>Activities directly relating to the work of the Church</i>	3(b)	103,747	325	1,245	105,317	101,675
<i>Church management and administration</i>	3(c)	7,265			7,265	8,030
<i>Costs of generating funds</i>	3(d)	1,580			1,580	897
<i>Heritage Lottery Funding</i>	3(e)	(714)		1,192	478	5,474
<b>TOTAL RESOURCES EXPENDED</b>		<b>115,658</b>	<b>325</b>	<b>2,437</b>	<b>118,420</b>	<b>120,564</b>
NET INCOMING/ (OUTGOING) RESOURCES		5,889	(282)	(626)	4,981	(4,860)
TRANSFERS BETWEEN ACCOUNTS		456	258	(714)	0	0
<b>NET MOVEMENT IN FUNDS</b>		<b>6,345</b>	<b>(24)</b>	<b>(1,340)</b>	<b>4,981</b>	<b>(4,860)</b>
Balances brought forward at 1 <sup>st</sup> January 2018		38,140	12,851	10,921	61,912	66,772
<b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2018</b>		<b>44,485</b>	<b>12,827</b>	<b>9,581</b>	<b>66,893</b>	<b>61,912</b>

PAROCHIAL CHURCH COUNCIL OF ST PETER'S TITCHFIELD

BALANCE SHEET

At 31<sup>st</sup> December 2018

	<i>Note</i>	<b>2018</b>	<b>2017</b>
<b>CURRENT ASSETS</b>			
Debtors and prepayments	4	9,797	9,254
Short term deposits		49,059	48,816
Cash at bank		12,877	12,561
Cash in hand		<u>272</u>	<u>229</u>
		72,005	70,860
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	5	<u>(5,112)</u>	<u>(8,948)</u>
<b>NET CURRENT ASSETS</b>		<u>66,893</u>	<u>61,912</u>
LIABILITIES: AMOUNTS FALLING DUE AFTER ONE YEAR		0	0
<b>NET ASSETS</b>		<u>66,893</u>	<u>61,912</u>
<b>FUNDS</b>	6,7,8		
General (unrestricted)		44,485	38,140
Designated (Overseas church link)		385	399
Designated (youth)		1,256	1,266
Designated (ellis)		11,186	11,186
Restricted (bell)		238	157
Restricted (flower)		362	100
Restricted (organ)		8,006	7,910
Restricted (restoration)		<u>975</u>	<u>2,754</u>
		<u>66,893</u>	<u>61,912</u>

Approved by the Parochial Church Council on ..... and signed on its behalf by:

Revd Susan Allmann (Vicar) .....

The notes on pages 4 to 12 form part of these accounts.

## PAROCHIAL CHURCH COUNCIL OF ST PETER'S TITCHFIELD

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31<sup>st</sup> December 2018

#### 1) **ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP (Statement of Recommended Practice) 2005.

The financial statements have been prepared under the historical cost convention. Details of the funds at the PCC's disposal are included in note 7.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### **Incoming Resources**

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised through the fete and other fundraising activities are accounted for gross.

#### **Resources Used**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share is accounted for when due.

#### **Current Assets**

Amounts owing to the PCC at 31<sup>st</sup> December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectable.

Short term deposits include cash held with the CBF Church of England Funds.

#### **VAT**

VAT is irrecoverable on all expenditure other than items eligible under the Listed Places of Worship scheme and is included with the relevant expenditure.

## 2) INCOMING RESOURCES

	GENERAL FUND		RESTRICTED	TOTAL FUNDS	
	Unrestricted	Designated	FUNDS	2018	2017
	Funds	Funds		£	£
	£	£	£	£	£
<b>2(a) Incoming resources from donors</b> <i>note</i>					
Planned giving:					
<i>Gift Aid donations</i>	54,961			54,961	47,632
<i>Income Tax recoverable</i>	14,921			14,921	16,028
<i>Other planned giving</i>	2,960			2,960	3,684
Collections (open plate)	4,655			4,655	4,748
Collections (baptisms/funerals)	562			562	1,220
Wall safe	536			536	375
Sundry donations	3,055	0	95	3,150	2,163
Café Connect	806			806	592
Collections for charities	3,254			3,254	3,807
	<b>85,710</b>	<b>0</b>	<b>95</b>	<b>85,805</b>	<b>80,249</b>
<b>2(b) Other voluntary incoming resources</b>					
Legacies	0	0	0	0	1,000
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>
<b>2(c) Income from operating activities to further the council's objects</b>					
Fees	16,231			16,231	13,321
Titchfield News - sales	2,691			2,691	2,794
Wedding collections	228			228	313
Youth Activities	278	43		321	676
Bells	0		1,131	1,131	1,065
Flowers	0		457	457	100
	<b>19,428</b>	<b>43</b>	<b>1,588</b>	<b>21,059</b>	<b>18,269</b>
<b>2(d) Income from operating activities to generate funds</b>					
Titchfield News – advertising	2,973			2,973	2,767
Special events	7,227			7,227	7,511
Sundry Activities	5,966			5,966	5,141
	<b>16,166</b>	<b>0</b>	<b>0</b>	<b>16,166</b>	<b>15,419</b>
<b>2(e) Income from investments</b>					
Interest earned	243			243	137
	<b>243</b>	<b>0</b>	<b>0</b>	<b>243</b>	<b>137</b>

**2(f) Other ordinary incoming resources**

Insurance claims	0	0	0	0	0
VAT refund	0	0	0	0	0
Heritage Lottery Funding	0	0	128	128	630
	0	0	128	128	630
<b>TOTAL INCOMING RESOURCES</b>	<b>121,547</b>	<b>43</b>	<b>1,811</b>	<b>123,401</b>	<b>115,704</b>

**3) RESOURCES EXPENDED**

		GENERAL FUND		RESTRICTED	TOTAL FUNDS	
		Unrestricted Funds	Designated Funds	FUNDS	2018	2017
		£	£	£	£	£
<b>3(a) charitable giving</b>	<i>note</i>					
Overseas	11	2,102			2,102	1,315
Home	11	1,678			1,678	3,173
		3,780	0	0	3,780	4,488

**3(b) Activities directly relating to the work of the church**

Ministry:						
<i>Diocesan Quota</i>		67,305			67,305	64,554
<i>Clergy expenses</i>	9	4,057			4,057	3,350
<i>Diocese Fees-Wedding/Funerals</i>		6,056			6,056	4,231
<i>Wedding Fee expenses</i>		1,540			1,540	1,645
Church running expenses:					0	
<i>Heat, light and power</i>		3,500			3,500	2,921
<i>Insurance</i>		2,635			2,635	2,471
<i>Water</i>		566			566	729
<i>Office Telephone</i>		682			682	465
<i>Sundries</i>		7,927	9		7,936	5,571
<i>General repairs</i>		4,092			4,092	7,403
<i>Organ/piano repairs</i>		155			155	425
<i>Altar requisites, books and robes</i>		562			562	1,441
<i>Titchfield News printing</i>		2,214			2,214	2,497
<i>Organist &amp; musical director</i>		1,460			1,460	1,230
<i>Musical Resources and Licences</i>		850			850	896
<i>Youth activities</i>		0	316		316	661
<i>Café Connect</i>		146			146	181
<i>Bells</i>		0		1,050	1,050	1,004
<i>Flowers</i>		0		195	195	0
		103,747	325	1,245	105,317	101,675

No PCC member receives any remuneration or expenses in relation to the meetings of the PCC

**3 (c) Church management & administration**

Printing, stationery & postage	2,048		2,048	2,693
Stewardship expenses			0	117
Wages	5,217		5,217	5,220
	0			
	<u>7,265</u>	0	0	<u>7,265</u>
				<u>8,030</u>

**3 (d) Costs of generating funds**

Event expenses	10	1,580		1,580	897
		<u>1,580</u>		<u>1,580</u>	<u>897</u>

**3 (e) Other expenditure**

Heritage Lottery Funding		(714)	1,192	478	5,474
		<u>(714)</u>	<u>1,192</u>	<u>478</u>	<u>5,474</u>

**TOTAL RESOURCES EXPENDED**

	<u>115,658</u>	<u>325</u>	<u>2,437</u>	<u>118,420</u>	<u>120,564</u>
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#### **4) DEBTORS AND PREPAYMENTS**

	<b>2018</b>	<b>2017</b>
	£	£
General fund:		
<i>Income tax recoverable</i>	8,155	7,478
<i>Other Debtors</i>	1642	1776
	<u>9,797</u>	<u>9,254</u>

#### **5) LIABILITIES: AMOUNTS DUE WITHIN ONE YEAR**

	<b>2018</b>	<b>2017</b>
	£	£
General fund:		
<i>Wedding deposits &amp; fees</i>	944	1,550
<i>Titchfield News adverts paid in advance</i>	1,222	1,093
<i>Other creditors</i>	2,946	6,305
	<u>5,112</u>	<u>8,948</u>

## **6) ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS £
Current Assets	44,485	12,827	9,581	66,893
Current Liabilities				
Fund Balance	<u>44,485</u>	<u>12,827</u>	<u>9,581</u>	<u>66,893</u>

## **7) FUND DETAILS**

**Unrestricted Funds** relate to the General Account, which is used to pay all the everyday expenses. This fund is “unrestricted” because the money has been given to the Church on the general understanding that it will be used by the PCC for furthering the mission and ministry of the Church. Unless otherwise specified, all the money received by the Church is first put into the General Fund.

**Designated Funds** are those where sums of money are set aside by the PCC for a specific purpose. There are currently three Designated Funds:

- The Ellis Fund is a donation from the Ellis family to be used to upgrade the heating.
- The Youth Fund
- The Overseas Church Link Fund

**Restricted Funds** are monies received by the PCC for a specified purpose. There are currently four Restricted Funds:

- The Restoration and Development Fund is to be used for the maintenance and/or restoration of the fabric and/or the ancillary services of the Church
- The Organ Fund is to be used for restoration and maintenance of the Organ.
- The Bell Fund
- The Flower Fund

The PCC holds no endowment funds.



## **8) ANALYSIS OF MOVEMENTS ON FUNDS**

	B/Fwd	Income	Outgoings	Transfers	C/Fwd
	£	£	£	£	£
General Fund(unrestricted)	38,140	121,545	115,657	457	44,485
Overseas Church Link/IDWAL Fund (designated)	399	0	9	(5)	385
Restoration & Development Fund (restricted)	2,754	128	1,192	(715)	975
Youth Fund (designated)	1,266	43	316	263	1,256
Organ Fund (restricted)	7,910	96	0	0	8,006
Bell Fund (restricted)	157	1,132	1,051	0	238
Ellis Fund (designated)	11,186				11,186
Flower Fund (restricted)	100	457	195	0	362
<b>TOTAL</b>	<b>61,912</b>	<b>123,401</b>	<b>118,420</b>	<b>0</b>	<b>66,893</b>

## **9) CLERGY EXPENSES**

	<b>2018</b>	<b>2017</b>
	£	£
Vicar expenses	1,415	957
Other clergy expenses & travel	2,642	2,393
	<b>4,057</b>	<b>3,350</b>

## **10) SPECIAL EVENTS**

	<b>Income</b>	<b>Expenses</b>
	£	£
Fete	6,001	1,580
Other	1,226	
	<b>7,227</b>	<b>1,580</b>

**11) CHARITABLE GIVING MADE THROUGH THE MINISTRY OF ST PETER'S CHURCH**

	Home £	Overseas £
British Heart Foundation	46.95	
RSPCA	5.40	
The Rowans Hospice	213.66	
Friends of the Homeless	500.00	
Macmillan Cancer	208.66	
Countess Moutbatten Hospice	208.66	
The Children's Society	494.93	
Embrace Middle East		69.65
St George Foundation		826.29
Red Cross		510.50
Christian Aid		410.80
Bishops Lent Appeal		285.00
	<u>1678.26</u>	<u>2102.24</u>

**Independent Examiner's Report to the members/trustees of St Peter's Church,  
Titchfield, Parochial Church Council**

I report on the accounts for the year ended 31st December 2018, which are set out on pages 1 to 11.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1 which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Brian M Baverstock,  
8 Hawthorn Lane,  
Sarisbury Green,  
SO31 7BD

**Independent Examiner's Report to the members/trustees of St Peter's Church,  
Titchfield, Parochial Church Council**

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- to prepare accounts which accord with these accounting records have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 20<sup>th</sup> March 2019

Brian M Baverstock,  
8 Hawthorn Lane,  
Sarisbury Green,  
SO31 7BD